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| **Projekt-****Definition** |  | Prj.-Nr.:  |

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| **Ausgangssituation** (Anlass, Zweck, Hintergrund) | **Problematik:** (Schwierigkeit, Hindernisse, Risiken) |
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| **Projektinhalt** (Teilprojekte (TP), Arbeitspakete(AP)) |  |
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| **Ziel/Ergebnis** (Vorgaben, Bedingungen, Erfolgskriterien, Nutzen) |  |
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| **Zeit** (Teilprojekte (TP), Phasen (Ph), Meilensteine (MS) |
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| Meilensteine |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Ressourcen / Budget** | **Beteiligte** (Stakeholder) |
| Ressourcen: | Personal-Aufwand: | Projektleitung:  | Projektteam:  |
| Auftraggeber:  | Nutzer:  |
| Gesamt-Budget:  | Umfeld:  | Lieferanten:  |
| Verfasser:  | Verteiler:  | Datum: |